

EXTENDED DAY PROGRAM

30 Irving Street, Malden, MA 02148

781-771-0908

Registration Form 2024-2025 School Year

The Extended Day Program at Cheverus Catholic School of Sacred Hearts Parish is a complete after school activity that is offered to all parents who have children enrolled in the school from preschool through eighth grade. The program includes outdoor play, weather permitting, as well as quiet time for supervised homework. The program is available daily from 2:00 p.m. until 5:30 p.m. during regularly scheduled school days, early dismissal days beginning at 11:30 a.m. The program is only available on days there is school.

- Children must be **picked up promptly at 5:30 p.m.** A fee will be charged for late pick-ups -- (\$10.00 up to the first five minutes and \$5.00 for each additional minute). **This fee is payable when your child is picked up or must be paid before your child returns for the next Extended Day session.**
- You **MUST** provide your child with a **snack and drink each day they attend EDP.** Snacks and drinks are not provided by the EDP program.

COVID-19

We will be following all COVID-19 Protocol under the guidance of the Department of Elementary & Secondary Education, developed in collaboration with the Department of Public Health and the Executive Office of Health and Human Services.

Discipline

Each student is expected to behave in the same manner as during regular school hours. The Extended Day Program will follow the guidelines established in the Cheverus Catholic School Parent-Student Handbook. Respect will be shown for the staff, other students, and school property and program rules. Anything less will not be accepted, and repeated disciplinary problems will be subject to dismissal from the program.

Safety

No student will be allowed to leave the program until a parent, guardian, or registered pickup person checks with a member of the staff and **signs the student out.**

Homework

A portion of the program each day, except for Fridays, is designated "Quiet Time" and students may use this time to work on homework assignments. Although the staff will try to help with any questions, this is not to be considered a tutoring session. Parents should check any homework done during this time.

Payment

The Extended Day Program is **\$25 per day** for all students attending until 5:30 p.m.

Students picked up before 3:30 p.m. pay \$12 per day.

Invoices will be distributed on Mondays for the previous week's dates that your child attended the program.

ALL INVOICES ARE TO BE PAID WEEKLY.

CHEVERUS CATHOLIC SCHOOL of SACRED HEARTS PARISH

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Registration Form

Student Name _____

Date of Birth _____

Grade/Room _____

Street Address _____

City _____

Zip Code _____

Email _____

Home Phone _____

Mother's Name _____

Address _____

Home Phone _____

Cell Phone _____

Work Phone _____

Father's Name _____

Address _____

Home Phone _____

Cell Phone _____

Work Phone _____

**ADDITIONAL PERSONS AUTHORIZED TO PICK UP / EMERGENCY CONTACTS TWO NAMES
MANDATORY**

Name _____

Address _____

Phone _____

Name _____

Address _____

Phone _____

Please be advised when someone other than the parent or legal guardian is picking up your child, they will be asked to provide proper identification.

I HAVE READ THE STIPULATIONS OF THE EXTENDED DAY CONTRACT AND FULLY AGREE TO ABIDE BY THEM.

Child's Name _____

Parent Signature _____

Date _____

Please sign & return

CHEVERUS CATHOLIC SCHOOL 2024-2025
STUDENT INFORMATION

<i>Student Name</i>	
<i>Homeroom</i>	
<i>Mail Name</i>	
<i>Street</i>	
<i>City</i>	
<i>State</i>	
<i>Zip Code</i>	
<i>Home Phone</i>	
<i>Gender</i>	
<i>Date of Birth</i>	
<i>Race</i>	
<i>Language</i>	
<i>Mother's Name</i>	
<i>Mother's Cell Phone</i>	
<i>Mother's Work Phone</i>	
<i>Father's Name</i>	
<i>Father's Cell Phone</i>	
<i>Father's Work Phone</i>	
<i>Mother's Employer</i>	
<i>Mother's Occupation</i>	
<i>Father's Employer</i>	
<i>Father's Occupation</i>	
<i>Email 1</i>	
<i>Email 2</i>	

EMERGENCY CONTACTS

*(If neither parent can be reached, permission is granted to call the following who will assume responsibility for the care of the child. **Two contacts must be provided.**)*

<i>Contact 1</i>	
<i>Relationship 1</i>	
<i>Phone 1</i>	
<i>Contact 2</i>	
<i>Relationship 2</i>	
<i>Phone 2</i>	
<i>ALLERGIES</i>	

Signature of Parent or Guardian

Date